

## ROYALE PLAINS CALENDAR October 2017/2018

### January 2018

- Board Meeting

### February 2018

- Annual Meeting notice mailing (no less than 30-days before mtg)
- Audit
- Board Meeting

### March 2018

- Annual Meeting
- Board Meeting
- Un-winterize

### April 2018

- Taxes Filed

### May 2018

- Pool season preparations
- Pool opens (Memorial Day weekend)
- Reserve Study completed
- Parking pad pressure washing

### June 2018

- Board Meeting
- Pool Inspections
- Check for water leaks

### July 2018

- Gutter and roof cleaning
- Siding cleaning
- Board Meeting

### August 2017

- Siding Repairs
- Board Meeting
- Property, Liability, and Earthquake insurance

#### September 2017

- Pool closes (after Labor Day weekend)
- Complete 2017 siding repairs
- Asphalt Crack sealing
- Board Meeting

#### October 2017

- Budget Workshop and Board Adoption with notice of November Budget Ratification Meeting in November (Budget to be prepared not less than 30-days before end of calendar year) (CC&R's 18.1)
- Rules and Regulations updates completed
- Pool Fence replacement
- Sidewalk repair/replacement
- Paint raw siding
- Board Meeting

#### November 2017

- Budget Ratification Meeting (RCW 64.34.308)(<http://apps.leg.wa.gov/rcw/default.aspx?cite=64.34.308>)
- Winterize
- Notice of Assessment with copy of budget to home owners (CC&R's Sec 18.4)
- Trees removed - cut down
- Board Meeting

#### December 2017

- Budget/Dues info mailed to owners
- Gutter Cleaning
- NO Board Meeting

**\*Board meetings held on 4<sup>th</sup> Monday of month, 7pm, in the clubhouse**